



# EDITH WESTON PARISH COUNCIL

20 December 2019

Dear Councillor

The next meeting of Edith Weston Parish Council is to be held in Edith Weston Village Hall on Monday 6 January 2020 at 7.15pm. The Draft Agenda is set out below:-

***Cathie Gwilliam***

Cathie Gwilliam  
Clerk to the Council

## **AGENDA**

- |        |   |    |
|--------|---|----|
| 01/20. | Apologies   | NM |
| 02/20. | Declarations of interest in items on the agenda   |    |
| 03/20. | Public Open Forum   | NM |
| 04/20. | Minutes of the last meeting held on 25 November 2019. Please see Appendix A   | NM |
| 05/20. | Matters arising from the minutes not on the agenda  | NM |
| 06/20. | Update from the Army  | KM |
| 07/20. | <ul style="list-style-type: none"><li>• Parish Council Clerk Training – Dated booked</li><li>○ Parish Clerk Module 1 - 6<sup>th</sup> Feb 2020 - £40 + personal expenses.</li><li>○ Parish Clerk Module 2 – 24<sup>th</sup> Feb 2020 - £40 + personal expenses</li><li>○ Parish Clerk Module 3 – 27<sup>th</sup> Feb 2020 - £40 + personal expenses</li><li>• Parish Councillors Training</li></ul> | CG |
| 08/20. | Neighbourhood Planning Committee update. See Appendix B   | EJ |
| 09/20. | Future of St George's Barracks<br>PCLG update   | NM |

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|--------|--|----|
| 10/20. | To discuss planning applications received  | PC |
|        | <ul style="list-style-type: none"> <li>• 2019/1380/LBA – Replacement of Window and rebuilding of existing chimney to Weston Gable end – Berwick House, 16 Well Cross, Edith Weston, Rutland, LE15 8HG</li> </ul> |    |
| 11/20. | Update on environmental issues in the Parish:  | NF |
| 12/20. | Finance:   | CG |
|        | <ul style="list-style-type: none"> <li>• To note the current bank balance on the Parish Council's Accounts</li> <li>• Precept approval</li> </ul>  |    |
| 13/20. | To agree payment of invoices:  | CG |
|        | <ul style="list-style-type: none"> <li>• Mr N Milne – Printing - £21.60</li> <li>• Mr N Milne – SGB Printing £372.37</li> </ul>  |    |
| 14/20. | Grant/donation to Edith Weston PCC   | NF |
| 15/20  | To discuss correspondence received by the Clerk  | CG |
| 16/20. | To confirm the date of the next Parish Council meeting as Monday 24 February, 7.15 pm, Edith Weston Village Hall   |    |
|        | If you are unable to attend this meeting please let a member of the Parish Council know as soon as possible.   |    |

**EDITH WESTON PARISH COUNCIL****Minutes of the meeting of the Parish Council (PC) held on Monday 25 November 2019**

Present : Councillors N. Milne (NM) (Chair), E. Jarron (EJ), H. Wood (HW), N. Farmer (NF), P. Boggust (PB), P. Coe (PC) and the Clerk, C. Gwilliam (CG)

Visitors: Sue Walling and Julie Gray

Item	Description	Action
01/19. Apologies	County Councillor Waller, County Councillor Bool, Cpt Kevin Manson	
02/19. Declarations of interest in items on the agenda	N. Milne – agenda item 13/19 payment of invoice.	
03/19 Co-optio of new Parish Councillor	Mrs Julie Gray (JG) was the only applicant for the vacant post of Parish Councillor. Her appointment was proposed by EJ and following a unanimous vote, JG was appointed to the Parish Council.	
04/19. Public Open Forum	None	
05/19. Minutes of the last meeting held on 28 October 2019	Minutes of the last meeting held on 28 <sup>th</sup> October 2019 were agreed by the Parish Council as a correct record. Proposed by ED and Seconded by NF, with all councilors in agreement.	
06/19. Matters arising from the minutes not on the agenda	None	
07/19. Update from the Army	None	
08/19. Neighbourhood Planning Committee update	Minutes from the meeting held on 24 October 2019 attached. The future dates for NPC has been updated in response to the need to publish the minutes with the Parish Council agenda as part of the Transparency work CG has undertaken. The committee will now meet on the 1 <sup>st</sup> Wednesday of the month, the next meeting being 4 <sup>th</sup> December 2019.	
09/19. Future of At Georges Barracks	PCLG Update No update. The next meeting will be 3 <sup>rd</sup> December 2019.	
10/19. To discuss planning applications received	A) 2019/1258/LAB - Removal of damaged hedge surrounding external oil tank and replacing hedge with fencing to screen off the oil tank. 17 Well Cross Edith Weston Rutland LE15 8HG. All in agreement happy with the proposal B) 2019/1263/SCR Anglian Water Services Ltd Proposal: Installation of ground mounted solar PV array, underground cabling, fencing	PC

	<p>and switchgear housing. Location: Sewage Treatment Works, Mill Lane, Empingham, Rutland</p> <p>All in agreement that we should make comments to RCC in support of Empingham Parish Council objections.</p> <p>C) 2019/0736/FUL - Change of use of hardstanding from an airfield to B8 vehicle storage (retrospective). Land At St George's Barracks Welland Road Edith Weston Rutland.</p> <p>Update from RCC Highway's officer. <i>“Following a site visit today highways have significant concerns regarding the size of the development, size of vehicles exiting the site and the amount of vehicle movements per day.</i></p> <p><i>Highways require a transport assessment to be carried out for this development and an assessment of the junctions near the site (such as Pennine Drive and Normanton Road, Lyndon Road and A6003, and Normanton Park Road and A606).</i></p> <p><i>We have significant concerns regarding lorries existing Pennine Drive and travelling east. The radii at this junction is too tight and therefore lorries will be required to go on the wrong side of the road in close proximity to the mini roundabout. Additionally we have significant concerns at the junction with the A6003. In the last week I have seen a large HGV exit Lyndon Road and sit blocking the south bound carriageway, waiting to travel north.”</i></p> <p>D) PCO K/720031 - Payphone kiosk removal - Airmens Married Qtrs, Weston Road, Edith Weston, Oakham, LE15 8HH.</p> <p>Update from RCC. RCC have published a draft decision to object to the removal of the kiosk due to the Parish Councils having logged an interest with BT on 12/04/19 to adopt/protect the box.</p>	PC
11/19. Update on environmental issues in the Parish	<ul style="list-style-type: none"> <li>Update on environmental issues in the Parish</li> </ul> <p>NF reported that the tree work has now been completed at the cemetery and he is happy with the work. The invoice submitted is set for payment item 13/19.</p> <ul style="list-style-type: none"> <li>Speeding in Gibbet Lane.</li> </ul> <p>HW suggested that in the dark winter evening, people walking their dogs along Gibbet Lane to or from the sailing club were at risk from speeding drivers. Was there a need for speed signs along that stretch of road? This led to a brief discussion regarding traffic calming measures within the village. NF and PB are to meet with RCC Highways to explore the possibilities.</p> <ul style="list-style-type: none"> <li>Adoption of RCC parcels of land – Update See supporting information put together and presented by CG.</li> </ul>	NF/PB

	<p>CG has investigated the areas of land suggested by the Parish Council with two being adopted highway, and three areas ownership still unknown. CG details the cost of a land registry search would be in the region of £89.</p> <p>All agreed that CG should go ahead with the land registry search and approved the expenditure.</p> <ul style="list-style-type: none"> <li>• Pocket Parks – See supporting information put together and presented by CG as possible funding for the areas identified should they become adopted by EWPC. Appendix C.</li> </ul> <p>NF having had experience of this scheme in the past suggested that the Parish Council should come up with a suitable idea for the area on the corner of Normanton Road and Church Lane, such as a village sign. He was asked to come up with some ideas.</p>	<p>CG</p> <p>NF</p>
<p>12/19. Finance</p>	<p>Current bank balance on the Parish Councils Accounts</p> <p>Savings Account - £32,655.53</p> <p>Current Account - £4,292.94</p> <p>Payments identified in item 13/19 £4,176.87</p> <p>Leaving £116.07. No draw down from saving required at this time.</p>	
<p>13/19. Payment of invoices</p>	<p>To agree payment of the following invoices:</p> <ul style="list-style-type: none"> <li>• Mr N Milne – Website and Printing - £62.07</li> <li>• Community Heartbeat – Defibrillator Pads - £51.60</li> <li>• N. Milne – Thank you flowers - £15.00</li> <li>• Biffa – Grass Cutting - £619.20</li> <li>• Wilby Tree – Tree work at the Cemetery - £3,429.00 (Claim vat back (£2857.50))</li> </ul> <p>All agreed for CG to go ahead with all payments.</p>	<p>CG</p>
<p>14/19. To discuss correspondence received by the Clerk</p>	<ul style="list-style-type: none"> <li>• Transparency Code Work Update</li> </ul> <p>See supporting information put together and presented by CG. Appendix C</p> <p>All agreed that CG should continue to standardize agendas and minutes and publish them in accordance with the Transparency Code.</p> <ul style="list-style-type: none"> <li>• FIO Request – Mr P Hawker</li> </ul> <p>See supporting information put together and presented by CG. Not included in minutes due to Data Protection implications.</p> <p>CG detailed the timeline and contents of correspondence between EWPC and Mr Hawker. Mr Hawker has logged a complaint with the Information Commissioners Office requiring EWPC to now carry out an internal review of how the</p>	<p>CG</p>

	<p>FOI request was handled.</p> <p>All agreed that CG should add all chasing/holding emails and submit to the ICO.</p>	CG
15/19. Other business	<p>NM thanks CG for her hard work and asked all present to consider if her hours were enough to cover the increased work currently being undertaken. CG is currently paid for 5 hours a week, however some weeks can increase to as many as 10 to 12 hours.</p> <p>All agreed that CG should continue to monitor her hours and submit requests for back pay to cover any additional hours undertaken.</p>	CG
16/19. To confirm the date of the next Parish Council meeting	<p>Date of next meeting – Monday 6 January 2020, 7.15 pm, Village Hall, Edith Weston</p>	

**EDITH WESTON PARISH COUNCIL Neighbourhood Planning Committee (EWNPC)**

Minutes of the meeting held on Wednesday 4 December 2019, At The Limes, Church Lane, Edith Weston  
At 6.00 pm

Present: Julie Gray (JG) (Chair), Malcolm Earnshaw (ME), Hugh Palmer (HP), Andy Wood (AW), Paul Boggust (PB), Cathie Gwilliam (CG) (Sec)  
Observer: Sue Walling (SW)

Item	Description	Action
01/19. Apologies	Peter Coe (PC)and Ed Jarron (EJ)	
02/19. Minutes of the meeting held 24 <sup>th</sup> October 2019.	Agreed.	
03/19. Matters arising from the minutes	None	
04/19. Transparency	CG explained why and how the minutes from any subcommittee of the Arish Council must be published. This is why the date of the EWNPC has had to be changed to fit in with the Parish Council schedule.	
05/19. Purpose	EWNPC will continue to liaise with the residents of Edith Weston on the Local Plan (LP).	
06/19. Neighbourhood Plan Update	There is little to no benefit in beginning the NP process until the LP is made public. When RCC publish their draft LP then we can review the NP.	
07/19. SGB Update	Deputations for the Scrutiny committee in 19 <sup>th</sup> Dec were being prepared by the PCLG.	
08/19. Any other Business	None	
09/19. Date of the next meeting.	As there is little that can be done until the LP is published it has been decided to cancel the January EWNPC meeting and reconvene on 5 <sup>th</sup> February 2020 unless an emergency meeting is called to deal with an early release of the LP.	