EDITH WESTON PARISH COUNCIL

**Minutes of the meeting of the Parish Council (PC) held on Monday 29 February 2016**

Present: Councillors – G.Fagence (GF)(Chair), H. Shepherd (HS), N. Milne (NM), I. Langford (IL), R. Harris (RH)

Visitors: County Councillor Bool (KB), County Councillor Waller (GW), A. Jury (AJ), Captain W. Quigley MBE (WQ)

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| Item | Description | Action |
| 1. Apologies | Councillors Boddington and Coe |  |
| 2. Declarations of interest on items on the Agenda | * PC declared interest re planning application at his property * IL declared an interest in relation to the defibrillator |  |
| 4. Minutes of meeting of meeting of 11 January 2016 | Minutes of the meeting of 11 January agreed as a correct record. |  |
| 5. Matters arising from the minutes not on the agenda | * Pathway. G F contacted highways re request from last meeting. Highways informed GF that there were no plans to do any further work. * Cemetery - IL asked for further follow up. * Grit bin. GF informed the Parish Council that he could not find a bin on Derwent/Coniston drive. Captain Quigley confirmed to Council that there was no bin. * Yellow lines at Normanton Road. GW suggested a follow up email to David Brown would suffice. GF to e mail. * Dog Bins - Captain Quigley informed Council that the MOD emptied bins weekly. * Re street lights on Derwent Road Captain Quigley informed Council that they would be fixed when 2 cars that are in the way are moved. Liaison will take place. | GF |
| 6. Lancaster PD431 Memorial Plaque | * Memorial Service on March 4th.3.30pm * Dedication at 4.00pm. service conducted by the Rev. J Taylor * Plaque has been kindly paid for by Liz Tyler * AJ informed Council that objections were made to the proposed site for the plaque. New proposed site is a pillar left of the Church Notice Board. Picture was provided. NM to link in with D Forbes re positioning with or without new permission being needed. Action: NM to liaise with AJ when clarification is gained. * Information provided about the Service * Council reconfirmed that they will pay for the instalment of the sign as previously agreed. * GF thanked AJ on behalf of the PC for all his hard work and dedication to the project. | NM |
| 7. To note the current bank balance on the Parish Council’s accounts | The Chair reported:   * Community Account (16 February 2016) - £2,286.90 |  |
| 8. To agree payment of invoices | The following invoices were presented for payment, and agreed:   * Eon - payment of non metred electricity, January and February 2016 - £122.24 * Lamin and White – month end - £36.00 * CPRE – 2016 annual subscription - £36.00 |  |
| 9. Audit of Parish Council accounts | * GF read LRALC Briefing re Internal and External audits. * GF proposed that ‘External Audit’ be put forward to next meeting agenda complying with the need to have the item on all PC agendas before 31.03.16. * PC in full agreement. |  |
| 10. Transparency Fund spending | * NM declared an interest in the above. * NM proposed that the fee for transparency funding work already carried out by himself be donated to Council funds. * NM informed council that the next projects required are 1. Update computer 2. Gain an Internet connection in Village Hall. * NM suggested PC write a letter to Village Hall Committee in the first instance to ask them to consider the addition of a connection. * NM has budgeted for this work. * NM formally proposed the donation of Transparency fee to Council, and proposed PC write to the Village Hall Committee re. Internet Connection. Seconded by Richard Harris. All in favour. * Action: PC to write letter. | BS |
| 10. Update on ongoing safety issues in the Parish | **Village gates** - Village Gates. GF informed Council that are no spare gates and no other possible sites are appropriate or that roads have sufficient speed calming methods.   * Action: GF to contact David Brown re: Electronic sign on Normanton Road which is broken. GW and KB requested they be copied into the email which will inform RCC that the sign is one of the oldest in Rutland and ask for RCC to consider the possibility that it may be appropriate to replace it. * RH put a question to Council whether it may be appropriate to consider promoting a voluntary traffic calming project. No decision was made. * KB suggested that a bi-annual request be made to the Police requesting the speed mobile camera.   **Defibrillato**r – RH has linked in with Tim Smith in North Luffenham considering if any further support is available to help in the efficient running of the Defibrillator.   * VETS charge £35.00 …£100.00 per annum thereafter. * CHT membership also discussed. * Action: RH to find out cost of CHT membership * RH raised recommendation for more signs around the village eg Church Board/Shop/pub aswell as the PC Board. * RH asked PC to note that the life span of a defibrillator is 7 years. A replacement will need to be considered in 2021. * Action: RH to work on a flow chart to help inform people how the defibrillator actually works * NM proposed RH to be local co-ordinator for the Defibrillator as well as PC rep. GF seconded PC Agreed. * IL declared an interest in relation to 2 purchases for the defibrillator. A bag and new pads have been purchased/ordered. * IL passed over the invoices for both invoices which will be included on the March Agenda   **Street lights** – GF read document to Council that will be scanned for transparency.   * GW informed Council that there is a proposal to update all lighting to LED and in future main highways will be maintained by Council. * Some lights will be replaced but ultimately lighting in villages will be a village’s responsibility. * KB explained that some anomalies will also be removed and that there is a plan to have a single supplier. * Consultation between RCC and Parishes will take place to move the proposal forward. * Official reply by PC required to agree to RCC proposal. * NM proposed this motion and RH seconded. Full council support given. * Action: GF to write an email to that effect in reply to the proposal to Neil Tomlinson. GW and KB to be copied in by GF. | GF  RH  RH  IL  GF |
| 11. Update on environmental issues in the Parish | * IL informed Council that she had contacted RCC about finishing off work to hedge on Manton Road. * KB suggested that IL copy communications made with RCC to himself to enable more support. * GF informed Council about a resident’s communication with himself re Weston Road grass verges which have been damaged during construction of a property. GF raised question as to whose responsibility it is to make good the verges. * KB recommended email to David Brown stating that there is unacceptable damage to County Council property. RCC would then act accordingly. * Action: GF to email D Brown as recommended. GW and KB to be copied in. * Action GF to email D Brown re Weston Road road surface after it was highlighted by AJ. GW and KB to be copied in. * KB recommended that Council include items such as white lines and drains on the Agenda annually in order to organise communication with RCC to get work completed on a rolling programme leading to efficiency   **Well Cross** – IL has linked in with Heritage England as it is a listed monument. PC required to apply for planning permission for any possible works to Heritage England . All communication so far has been positive.   * IL has linked in with a tree surgeon re Lime Tree. Recommendation was that small new growth and dead wood could be removed without permission being required.1 quote provided: £180.00 +VAT = £216.00. * IL has investigated solutions to improve the surface at Well Cross. Recommendation is for a porous surface best served by turf. * Recommendation to fix the bench is to replace it with a free standing one as recovery of the old bench is not possible. * IL also to consider a small amount of planting. * IL informed Council that she had 2 quotes to lift the stone and lay lawn:   + £1950.00 inc. VAT   + £3270.00 + VAT * No decisions made * GW suggested village consultation re works to Well Cross. * IL proposed a village consultation document be produced . * Seconded by NM * Action: IL and NM to produce a draft document for next meeting.   **Parish Council noticeboards**   * HS proposed site of new board to be just passed the corner of Coniston Road on the left hand side. Il seconded. Agreed by majority of council. * GF and HS to liaise to agree type of sign and dimensions etc. Captain Quigly requested all details to be emailed to him ASAP to enable the project to move forward as it is on MOD land. * Action: HS to provide dimensions, manner of board etc. and copy GF in to the communication. | GF  GF  IL/NM  GF/HS  HS |
| 12. To discuss correspondence received by the Clerk | GF went through correspondence sent to the clerk. Information was distributed. |  |
| 13. To discuss any Planning Permission applications received between now and the meeting | * Lake House trees No objection * Well Cross. PC declaration via email. No objection. Il noted that she had not been able to find the application on line. * 35 Normanton Road . No objection * Grain Store. Il could not find application on line. No objection |  |
| 14. To confirm the date of the next Parish Council meeting | Monday 28 March, 7.15 pm, Village Hall, Edith Weston |  |