EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Parish Council (PC) held on Monday 25 November 2019

Present : Councillors N. Milne (NM) (Chair), E, Jarron (EJ), H. Wood (HW), N. Farmer (NF), P. Boggust (PB), P. Coe (PC) and the Clerk, C. Gwilliam (CG)

Visitors: Sue Walling and Julie Gray

Item	Description	Action	
01/19. Apologies	County Councillor Waller, County Councillor Bool, Cpt Kevin Manson		
02/19. Declarations of interest in items on the agenda	N. Milne – agenda item 13/19 payment of invoice.		
03/19 Co-option of new Parish Councillor	Mrs Julie Gray (JG) was the only applicant for the vacant post of Parish Councilor. Her appointment was proposed by EJ and following a unanimous vote, JG was appointed to the Parish Council.		
04/19. Public Open Forum	None		
05/19. Minutes of the last meeting held on 28 October 2019	Minutes of the last meeting held on 28 th October 2019 were agreed by the Parish Council as a correct record. Proposed by ED and Seconded by NF, with all councilors in agreement. See Appendix A		
06/19. Matters arising from the minutes not on the agenda	None		
07/19. Update from the Army	None		
08/19. Neighbourhood Planning Committee	Minutes from the meeting held on 24 October 2019 attached. See Appendix B		
update	The future dates for NPC has been updated in response to the need to publish the minutes with the Parish Council agenda as part of the Transparency work CG has undertaken. The committee will now meet on the 1 st Wednesday of the month, the next meeting being 4 th December 2019.		

09/19. Future of At	PCLG U	pdate	
Georges Barracks	No upd	ate. The next meeting will be 3 rd December 2019.	
10/19. To discuss planning applications received	A)	2019/1258/LAB - Removal of damaged hedge surrounding external oil tank and replacing hedge with fencing to screen off the oil tank. 17 Well Cross Edith Weston Rutland LE15 8HG.	
		All in agreement happy with the proposal	PC
	B)	2019/1263/SCR Anglian Water Services Ltd Proposal: Installation of ground mounted solar PV array, underground cabling, fencing and switchgear housing. Location: Sewage Treatment Works, Mill Lane, Empingham, Rutland	
		All in agreement that we should make comments to RCC in support of Empingham Parish Council objections.	PC
	C)	2019/0736/FUL - Change of use of hardstanding from an airfield to B8 vehicle storage (retrospective). Land At St George's Barracks Welland Road Edith Weston Rutland.	
		Update from RCC Highway's officer. "Following a site visit today highways have significant concerns regarding the size of the development, size of vehicles exiting the site and the amount of vehicle movements per day.	
		Highways require a transport assessment to be carried out for this development and an assessment of the junctions near the site (such as Pennine Drive and Normanton Road, Lyndon Road and A6003, and Normanton Park Road and A606).	
		We have significant concerns regarding lorries existing Pennine Drive and travelling east. The radii at this junction is too tight and therefore lorries will be required to go on the wrong side of the road in close proximity to the mini roundabout. Additionally we have significant concerns at the junction with the A6003. In the last week I have seen a large HGV exit Lyndon Road and sit blocking the south bound carriageway, waiting to travel north."	
	D)	PCO K/720031 - Payphone kiosk removal - Airmens Married Qtrs, Weston Road, Edith Weston, Oakham, LE15 8HH.	
		Update from RCC. RCC have published a draft decision to object to the removal of the kiosk due to the Parish Councils having logged an interest with BT on 12/04/19 to adopt/protect the box.	

11/19. Update on	Update on environmental issues in the Parish	
environmental issues in the Parish	NF reported that the tree work has now been completed at the cemetery and he is happy with the work. The invoice submitted is set for payment item 13/19.	
	• Speeding in Gibbet Lane.	
	HW suggested that in the dark winter evening, people walking their dogs along Gibbet Lane to or from the sailing club were at risk from speeding drivers. Was there a need for speed signs along that stretch of road? This led to a brief discussion regarding traffic calming measures within the village. NF and PB are to meet with RCC Highways to explore the possibilities.	NF/PB
	 Adoption of RCC parcels of land – Update See supporting information put together and presented by CG. Appendix C. 	
	CG has investigated the areas of land suggested by the Parish Council with two being adopted highway, and three areas ownership still unknown. CG details the cost of a land registry search would be in the region of £89.	
	All agreed that CG should go ahead with the land registry search and approved the expenditure.	CG
	 Pocket Parks – See supporting information put together and presented by CG as possible funding for the areas identified should they become adopted by EWPC. Appendix C. 	
	NF having had experience of this scheme in the past suggested that the Parish Council should come up with a suitable idea for the area on the corner of Normanton Road and Church Lane, such as a village sign. He was asked to come up with some ideas.	NF
12/19. Finance	Current bank balance on the Parish Councils Accounts	
	Savings Account - £32,655.53	
	Current Account - £4,292.94	
	Payments identified in item 13/19 £4,176.87	
	Leaving £116.07. No draw down from saving required at this time.	
13/19. Payment of	To agree payment of the following invoices:	
invoices	 Mr N Milne – Website and Printing - £62.07 	

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	Community Heartbeat – Defibrillator Pads - £51.60	
	 N. Milne – Thank you flowers - £15.00 	
	• Biffa – Grass Cutting - £619.20	
	 Wilby Tree – Tree work at the Century - £3,429.00 (Claim vat back (£2857.50) 	
	All agreed for CG to go ahead with all payments.	CG
14/19. To discuss correspondence received	Transparency Code Work Update	
by the Clerk	See supporting information put together and presented by CG. Appendix C	
	All agreed that CG should continue to standardize agendas and minutes and publish them in accordance with the Transparency Code.	CG
	FIO Request – Mr P Hawker	
	See supporting information put together and presented by CG. Not included in minutes due to Data Protection implications.	
	CG detailed the timeline and contents of correspondence between EWPC and Mr Hawker. Mr Hawker has logged a complaint with the Information Commissioners Office requiring EWPC to now carry out an internal review of how the FOI request was handled.	
	All agreed that CG should add all chasing/holding emails and submit to the ICO.	CG
15/19. Other business	NM thanks CG for her hard work and asked all present to consider if her hours were enough to cover the increased work currently being undertaken. CG is currently paid for 5 hours a week, however some weeks can increase to as many as 10 to 12 hours.	
	All agreed that CG should continue to monitor her hours and submit requests for back pay to cover any additional hours undertaken.	CG
16/19. To confirm the date of the next Parish Council meeting	Date of next meeting – Monday 6 January 2020, 7.15 pm, Village Hall, Edith Weston	
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EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Parish Council (PC) held on Monday 28 October 2019

Present : Councillors N. Milne (NM) (Chair), H. Wood (HW), N. Farmer (NF), P. Boggust (PB), P. Coe (PC) and the Clerk, C. Gwilliam (CG)

Visitors: Sue Walling, Les Allen, Simon Boston and County Councilor Bool

Item		Description		
1.	Apologies	County Councillor Waller and Parish Councillor E. Jarron (EJ)		
2.	Declarations of interest in items on the agenda	N. Milne – agenda item 7 payment of invoice.		
3.	Public Open Forum	Mr. Les Allen brought before the council a recent open invitation to broadcast on the Radio 4 20 questions program inviting villages to apply to take part. He suggested that it may be an opportunity for Edith Weston and felt that an application from the Parish Council would hold more weight.		
		He will provide the clerk with the details and an application will be placed.	CG	
4.	Minutes of the last meeting held on 30 September 2019	Minutes of the last meeting held on 30 September 2019 were agreed by the Parish Council as a correct record and signed by the Chair.		
5.	Matters arising from the minutes not on the agenda	Minute item 9 – Application 2019/0871/Full has been granted. Concern is still expressed regarding the movement of lorries travelling around the school during school hours. No reply has been received when this was raised as a concern against the application and no traffic impact statement has been submitted.		
6.	Finance	a) To note the current bank balance on the Parish Council's accounts (as at 25 October 2019) Current account - £2,626.36 Savings account - £35,649.73		
		Following a request from the Clerk, it was agreed to draw down £3,000 from the saving account into the current account.Proposed by PBAll in agreement		

		b) Precept 2010/2021				
		Presentation by PB provided documentation on projected budgetary requirements for 2020/2021 based on previous years spending and proposed increases.				
		It was suggested by PB and agreed by PC that the budget for SGB, currently proposed at £8000 may be a little low however there are reserves in the interim that can be drawn from subject to agreement at a special meeting if needed. Extra expenditure on legal advice and any future campaign support will most probably be required.				
		c) Freedom of Information Request – Budgeting and Expenditure				
		Following our initial response, we are currently seeking advice from RCC regarding further responses to this request. Councillor Bool is going to chase the officer dealing with our request for further advice. CG is also chasing the LRALC for the audit report for 2018/2019. As soon as both advice and the audit report have been received CG to send a second response to the original FOI request.	CG			
			20			
7.	To agree payment of invoices:	 Biffa - Grass Cutting covering the period of 01/04/19 to 23/07/19 - £928.80 				
		 Hills Accountants monthly Payroll - £52.80 				
		 N. Milne – Computer software EWPC Clerk Computer - £77.90 				
		Scribe Licence Invoice INV-0718 - £34.80				
		Proposed by PB				
		All in agreement	CG			
8.	Updates from the Army	No report available from the Army.				
9.	Neighbourhood Planning update	Letters were sent to Oliver Hemsley and all County Councillors on 4 October from PCLG regarding the Local Plan and the SGB Advisory Working groups. This letter was also sent to the local newspaper. Copies are available to anyone wishing to see it. No response has been received from RCC or any Councillors. The Advisory Group Meeting due to be held on 31 October was again cancelled on 28 October. CG to draft a letter requesting the reasons for				
		such a last-minute cancellation.	CG			

10. To discuss planning applications received	2019/1111/CAT – PROPOSAL: (T8) 1 no. Yew Tree – Removal to ground level No objections made.	CG
11. Update on		CG
environmental issues	les Access Only Signs – Deferred to a later meeting	
in the Parish	Tommy's Close Trustees Ash Tree – RCC have not responded to our letter.	
	Pingle Footpath Improvement & Tommy's Close access footpath Improvement – RCC have announced at the recent Parish Council Forum meeting that Parish Councils can apply to adopt areas of land owned by RCC. These areas can be added to Public open spaces or used to enhance the village appearance. These transfers will be free of charge with the only cost to the parish being maintenance and as these areas are minimal there will not be a huge addition to grass cutting etc. The Parish Council are to look at any areas they maybe interested in and if a Land Registry search confirms they are RCC owned then they can approach RCC with the details.	
	It was agreed that it would be a good opportunity for the Parish Council to take control of these two footpaths and to consider any other areas in the village.	
	Future Emergency Budgeting (i.e. Village Look, Fallen Trees, Wildflowers) – Deferred to a later meeting	
13. To discuss correspondence received	 SLCC Membership renewal was required so paid £76.00 subscription on 25 October 2019. 	
by the Clerk	• Community Speed Watch have invited Parish Councils to take part. HW suggested that the School have expressed concerns about speeding past the school. HW to approach the school.	HW
	• RCC invitation to take part in Snow Warden Training. All agreed that it was not required this winter.	
	• LRALC invitation to take advantage of their annual audit service for 2019/2020. Agreed by all.	CG
	 Request from Adrian Gombault, Ryhall Parish Council regarding the supply and cost of gates marking the village entry/exit roads. NF to provide clerk with details. 	NF/CG
14. Other business	HW asked if Road Sweepers came from Parish Council budget or RCC? It was confirmed it was RCC. A resident of Well Cross had complained to her that the road sweeper had gone through at 07:10 on a Saturday	

	morning and because everyone was at home at that hour the road sweeper had to miss the majority of the street due to all the parked cars. Clerk to send a letter to RCC.	CG
14. To confirm the date of the next Parish Council meeting	Date of next meeting – Monday 25 November 2019, 7.15 pm, Village Hall, Edith Weston	

EDITH WESTON PARISH COUNCIL Neighbourhood Planning Committee (EWNPC)

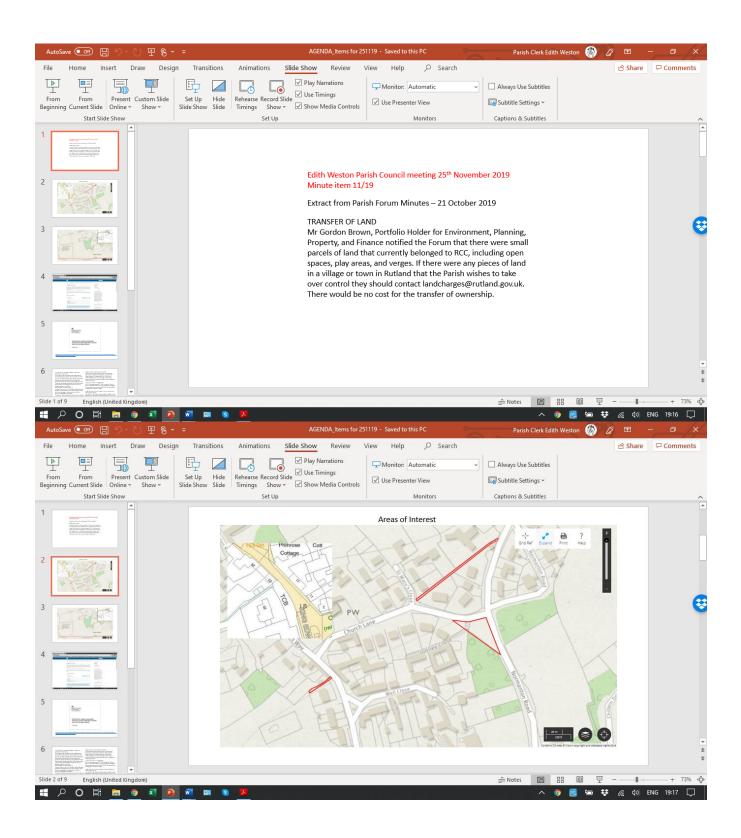
Minutes of the meeting held on Monday 24 October 2019, At Wyndham House, Weston Road, Edith Weston At 6.00 pm

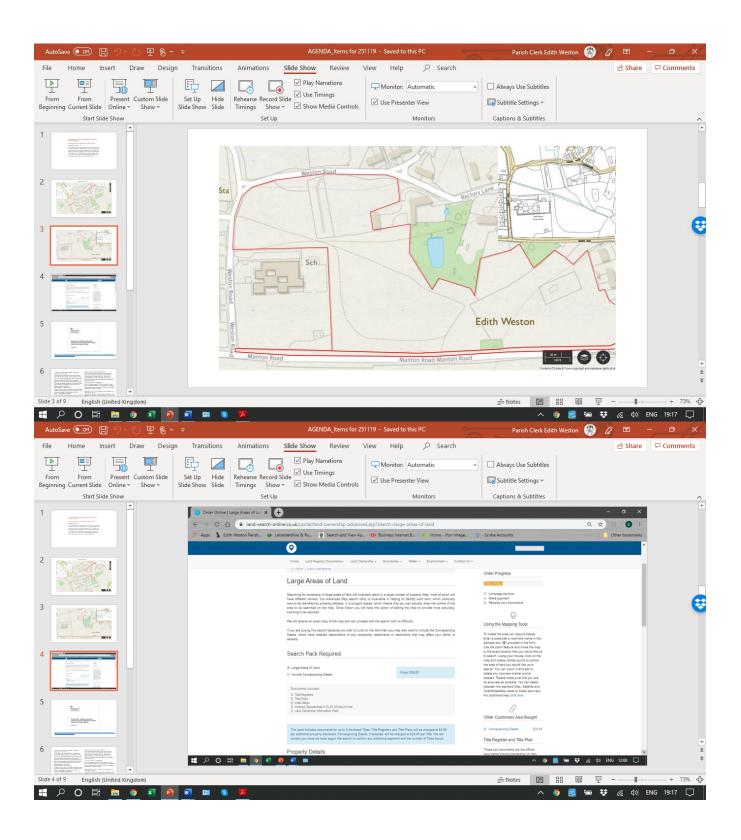
Present: E Jarron (EJ) (Chairman), Julie Gray (JG), Malcolm Earnshaw (ME), Peter Coe (PC), Paul Boggust (PB),

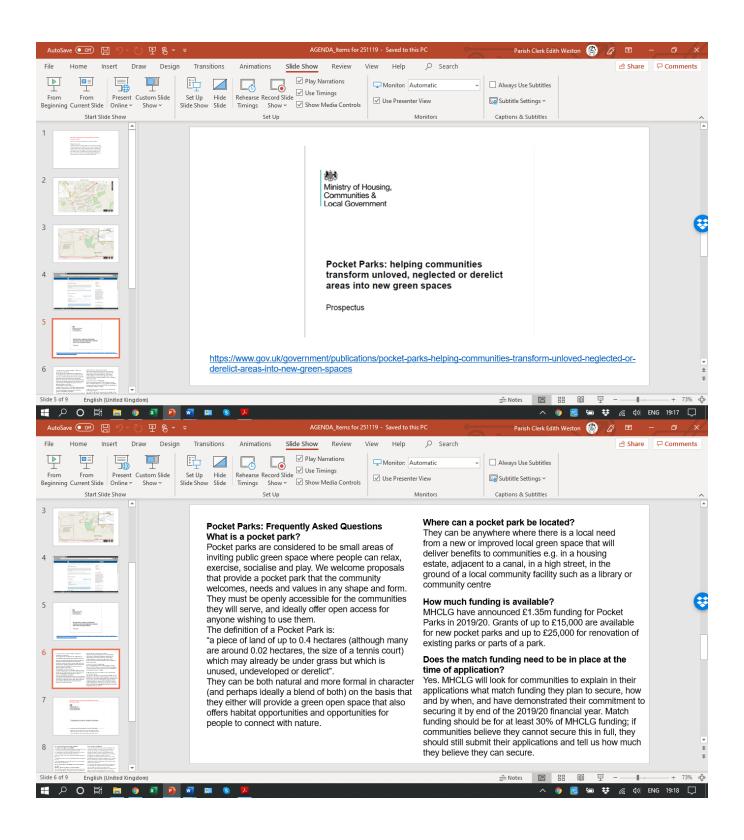
Item	Description	Action
12. Purpose of the EWNPC and its relationship to others.	Discussion centred on the purpose of the Committee, bearing in mind that it had originally been formed to develop the EW Neighbourhood plan, which could not be progressed until the Local plan had been produced. It was also agreed that it was necessary to establish clearly where the committee stood in relationship to other bodies working the SGB issue. In discussion the following was agreed: The EWNPC was a sub-committee of the EW Parish Council, with responsibility for considering SGB developments, agreeing proposals for independent action and recommending action by the PCLG. In due course it would also progress the update of the neighbourhood Plan. The most effective group to achieve results was the PCLG and this group should be the primary executive organ of actions agreed. It was agreed that future action would be most likely to succeed if it came with the authority of a number of Parish Councils, rather than from Edith Weston alone. Therefore, where practicable we should seek to work through the PCLG. This did not of course preclude independent action should that be judged necessary for whatever reason.	
13. What next? Current position as we know it	It was agreed that any future correspondence and action needed to have a much wider access and be signed by all related parish Council Chairmen. However good the words, if mail went only to the Leader of RCC, there was a strong likelihood it would simply be ignored. Future correspondence needed a much wider circulation. The following addressees were suggested for consideration by PCLG: All RCC Councilors Alan Duncan MP MOD and HIF Staffs Possible Inspector responsible for the review of the draft Local Plan?	

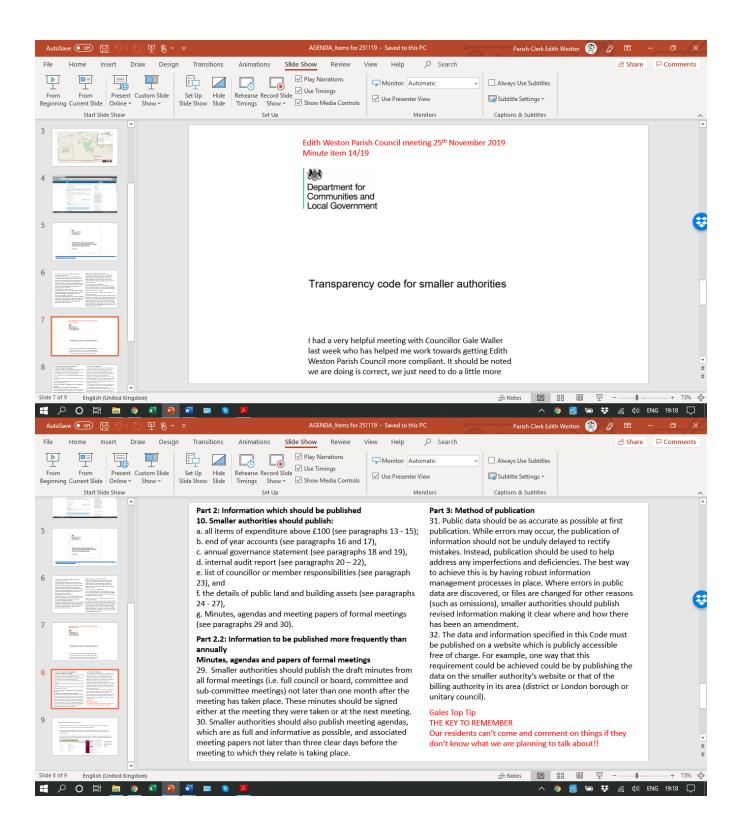
	The Press (including Nationals) We should strive to improve attendance at RCC meetings and agree on actions in advance. Upcoming meetings were:	
	11 November. Approve the Corporate Plan. 19 November. Cabinet. 50-Year Vision and Local Plan Update.	
	SW would continue to circulate dates and times.	SW
14. Any other business.	There had been rumors of the Army staying at SGB beyond 2022 and some rumblings also about a move out of Melton. We would continue to seek confirmation.	
	Since no members of the Committee were able to attend the PCLG meeting on 28 October, EJ would write to the Chairman to seek a delay. Note. Not granted.	EJ
15. Date of the next meeting.	ТВА	

Appendix C









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