

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Parish Council (PC) held on Monday 25 November 2019

Present : Councillors N. Milne (NM) (Chair), E. Jarron (EJ), H. Wood (HW), N. Farmer (NF), P. Boggust (PB), P. Coe (PC) and the Clerk, C. Gwilliam (CG)

Visitors: Sue Walling and Julie Gray

Item	Description	Action
01/19. Apologies	County Councillor Waller, County Councillor Bool, Cpt Kevin Manson	
02/19. Declarations of interest in items on the agenda	N. Milne – agenda item 13/19 payment of invoice.	
03/19 Co-option of new Parish Councillor	Mrs Julie Gray (JG) was the only applicant for the vacant post of Parish Councilor. Her appointment was proposed by EJ and following a unanimous vote, JG was appointed to the Parish Council.	
04/19. Public Open Forum	None	
05/19. Minutes of the last meeting held on 28 October 2019	Minutes of the last meeting held on 28 th October 2019 were agreed by the Parish Council as a correct record. Proposed by ED and Seconded by NF, with all councilors in agreement. See Appendix A	
06/19. Matters arising from the minutes not on the agenda	None	
07/19. Update from the Army	None	
08/19. Neighbourhood Planning Committee update	Minutes from the meeting held on 24 October 2019 attached. See Appendix B The future dates for NPC has been updated in response to the need to publish the minutes with the Parish Council agenda as part of the Transparency work CG has undertaken. The committee will now meet on the 1 st Wednesday of the month, the next meeting being 4 th December 2019.	

09/19. Future of At Georges Barracks	PCLG Update No update. The next meeting will be 3 rd December 2019.	
10/19. To discuss planning applications received	<p>A) 2019/1258/LAB - Removal of damaged hedge surrounding external oil tank and replacing hedge with fencing to screen off the oil tank. 17 Well Cross Edith Weston Rutland LE15 8HG.</p> <p>All in agreement happy with the proposal</p> <p>B) 2019/1263/SCR Anglian Water Services Ltd Proposal: Installation of ground mounted solar PV array, underground cabling, fencing and switchgear housing. Location: Sewage Treatment Works, Mill Lane, Empingham, Rutland</p> <p>All in agreement that we should make comments to RCC in support of Empingham Parish Council objections.</p> <p>C) 2019/0736/FUL - Change of use of hardstanding from an airfield to B8 vehicle storage (retrospective). Land At St George's Barracks Welland Road Edith Weston Rutland.</p> <p>Update from RCC Highway's officer. <i>"Following a site visit today highways have significant concerns regarding the size of the development, size of vehicles exiting the site and the amount of vehicle movements per day.</i></p> <p><i>Highways require a transport assessment to be carried out for this development and an assessment of the junctions near the site (such as Pennine Drive and Normanton Road, Lyndon Road and A6003, and Normanton Park Road and A606).</i></p> <p><i>We have significant concerns regarding lorries existing Pennine Drive and travelling east. The radii at this junction is too tight and therefore lorries will be required to go on the wrong side of the road in close proximity to the mini roundabout. Additionally we have significant concerns at the junction with the A6003. In the last week I have seen a large HGV exit Lyndon Road and sit blocking the south bound carriageway, waiting to travel north."</i></p> <p>D) PCO K/720031 - Payphone kiosk removal - Airmens Married Qtrs, Weston Road, Edith Weston, Oakham, LE15 8HH.</p> <p>Update from RCC. RCC have published a draft decision to object to the removal of the kiosk due to the Parish Councils having logged an interest with BT on 12/04/19 to adopt/protect the box.</p>	<p>PC</p> <p>PC</p>

EDITH WESTON PARISH COUNCIL**Minutes of the meeting of the Parish Council (PC) held on Monday 28 October 2019**

Present : Councillors N. Milne (NM) (Chair), H. Wood (HW), N. Farmer (NF), P. Boggust (PB), P. Coe (PC) and the Clerk, C. Gwilliam (CG)

Visitors: Sue Walling, Les Allen, Simon Boston and County Councilor Bool

Item	Description	Action
1. Apologies	County Councillor Waller and Parish Councillor E. Jarron (EJ)	
2. Declarations of interest in items on the agenda	N. Milne – agenda item 7 payment of invoice.	
3. Public Open Forum	Mr. Les Allen brought before the council a recent open invitation to broadcast on the Radio 4 20 questions program inviting villages to apply to take part. He suggested that it may be an opportunity for Edith Weston and felt that an application from the Parish Council would hold more weight. He will provide the clerk with the details and an application will be placed.	CG
4. Minutes of the last meeting held on 30 September 2019	Minutes of the last meeting held on 30 September 2019 were agreed by the Parish Council as a correct record and signed by the Chair.	
5. Matters arising from the minutes not on the agenda	Minute item 9 – Application 2019/0871/Full has been granted. Concern is still expressed regarding the movement of lorries travelling around the school during school hours. No reply has been received when this was raised as a concern against the application and no traffic impact statement has been submitted.	
6. Finance	a) To note the current bank balance on the Parish Council's accounts (as at 25 October 2019) Current account - £2,626.36 Savings account - £35,649.73 Following a request from the Clerk, it was agreed to draw down £3,000 from the saving account into the current account. Proposed by PB All in agreement	

	<p>b) Precept 2010/2021</p> <p>Presentation by PB provided documentation on projected budgetary requirements for 2020/2021 based on previous years spending and proposed increases.</p> <p>It was suggested by PB and agreed by PC that the budget for SGB, currently proposed at £8000 may be a little low however there are reserves in the interim that can be drawn from subject to agreement at a special meeting if needed. Extra expenditure on legal advice and any future campaign support will most probably be required.</p> <p>c) Freedom of Information Request – Budgeting and Expenditure</p> <p>Following our initial response, we are currently seeking advice from RCC regarding further responses to this request. Councillor Bool is going to chase the officer dealing with our request for further advice. CG is also chasing the LRALC for the audit report for 2018/2019. As soon as both advice and the audit report have been received CG to send a second response to the original FOI request.</p>	CG
7. To agree payment of invoices:	<ul style="list-style-type: none"> • Biffa - Grass Cutting covering the period of 01/04/19 to 23/07/19 - £928.80 • Hills Accountants monthly Payroll - £52.80 • N. Milne – Computer software EWPC Clerk Computer - £77.90 • Scribe Licence Invoice INV-0718 - £34.80 <p>Proposed by PB</p> <p>All in agreement</p>	CG
8. Updates from the Army	No report available from the Army.	
9. Neighbourhood Planning update	<p>Letters were sent to Oliver Hemsley and all County Councillors on 4 October from PCLG regarding the Local Plan and the SGB Advisory Working groups. This letter was also sent to the local newspaper. Copies are available to anyone wishing to see it. No response has been received from RCC or any Councillors.</p> <p>The Advisory Group Meeting due to be held on 31 October was again cancelled on 28 October. CG to draft a letter requesting the reasons for such a last-minute cancellation.</p>	CG

10. To discuss planning applications received	2019/1111/CAT – PROPOSAL: (T8) 1 no. Yew Tree – Removal to ground level No objections made.	CG
11. Update on environmental issues in the Parish	<p>Access Only Signs – Deferred to a later meeting</p> <p>Tommy's Close Trustees Ash Tree – RCC have not responded to our letter.</p> <p>Pingle Footpath Improvement & Tommy's Close access footpath Improvement – RCC have announced at the recent Parish Council Forum meeting that Parish Councils can apply to adopt areas of land owned by RCC. These areas can be added to Public open spaces or used to enhance the village appearance. These transfers will be free of charge with the only cost to the parish being maintenance and as these areas are minimal there will not be a huge addition to grass cutting etc. The Parish Council are to look at any areas they maybe interested in and if a Land Registry search confirms they are RCC owned then they can approach RCC with the details.</p> <p>It was agreed that it would be a good opportunity for the Parish Council to take control of these two footpaths and to consider any other areas in the village.</p> <p>Future Emergency Budgeting (i.e. Village Look, Fallen Trees, Wildflowers) – Deferred to a later meeting</p>	CG
13. To discuss correspondence received by the Clerk	<ul style="list-style-type: none"> • SLCC Membership renewal was required so paid £76.00 subscription on 25 October 2019. • Community Speed Watch have invited Parish Councils to take part. HW suggested that the School have expressed concerns about speeding past the school. HW to approach the school. • RCC invitation to take part in Snow Warden Training. All agreed that it was not required this winter. • LRALC invitation to take advantage of their annual audit service for 2019/2020. Agreed by all. • Request from Adrian Gombault, Ryhall Parish Council regarding the supply and cost of gates marking the village entry/exit roads. NF to provide clerk with details. 	<div>HW</div> <div>CG</div> <div>NF/CG</div>
14. Other business	HW asked if Road Sweepers came from Parish Council budget or RCC? It was confirmed it was RCC. A resident of Well Cross had complained to her that the road sweeper had gone through at 07:10 on a Saturday	

	morning and because everyone was at home at that hour the road sweeper had to miss the majority of the street due to all the parked cars. Clerk to send a letter to RCC.	CG
14. To confirm the date of the next Parish Council meeting	Date of next meeting – Monday 25 November 2019, 7.15 pm, Village Hall, Edith Weston	

DRAFT

EDITH WESTON PARISH COUNCIL Neighbourhood Planning Committee (EWNPC)

Minutes of the meeting held on Monday 24 October 2019, At Wyndham House, Weston Road, Edith Weston
At 6.00 pm

Present: E Jarron (EJ) (Chairman), Julie Gray (JG), Malcolm Earnshaw (ME), Peter Coe (PC), Paul Boggust (PB),

Item	Description	Action
12. Purpose of the EWNPC and its relationship to others.	<p>Discussion centred on the purpose of the Committee, bearing in mind that it had originally been formed to develop the EW Neighbourhood plan, which could not be progressed until the Local plan had been produced. It was also agreed that it was necessary to establish clearly where the committee stood in relationship to other bodies working the SGB issue.</p> <p>In discussion the following was agreed:</p> <p>The EWNPC was a sub-committee of the EW Parish Council, with responsibility for considering SGB developments, agreeing proposals for independent action and recommending action by the PCLG. In due course it would also progress the update of the neighbourhood Plan.</p> <p>The most effective group to achieve results was the PCLG and this group should be the primary executive organ of actions agreed. It was agreed that future action would be most likely to succeed if it came with the authority of a number of Parish Councils, rather than from Edith Weston alone. Therefore, where practicable we should seek to work through the PCLG.</p> <p>This did not of course preclude independent action should that be judged necessary for whatever reason.</p>	
13. What next? Current position as we know it	<p>It was agreed that any future correspondence and action needed to have a much wider access and be signed by all related parish Council Chairmen. However good the words, if mail went only to the Leader of RCC, there was a strong likelihood it would simply be ignored. Future correspondence needed a much wider circulation. The following addressees were suggested for consideration by PCLG:</p> <p>All RCC Councilors Alan Duncan MP MOD and HIF Staffs Possible Inspector responsible for the review of the draft Local Plan?</p>	

	<p>The Press (including Nationals)</p> <p>We should strive to improve attendance at RCC meetings and agree on actions in advance. Upcoming meetings were:</p> <p>11 November. Approve the Corporate Plan. 19 November. Cabinet. 50-Year Vision and Local Plan Update.</p> <p>SW would continue to circulate dates and times.</p>	SW
14. Any other business.	<p>There had been rumors of the Army staying at SGB beyond 2022 and some rumblings also about a move out of Melton. We would continue to seek confirmation.</p> <p>Since no members of the Committee were able to attend the PCLG meeting on 28 October, EJ would write to the Chairman to seek a delay. Note. Not granted.</p>	EJ
15. Date of the next meeting.	TBA	

AutoSave Off AGENDA_Items for 251119 - Saved to this PC Parish Clerk Edith Weston

File Home Insert Draw Design Transitions Animations Slide Show Review View Help Search Share Comments

From Beginning From Current Slide Present Online Custom Slide Show Start Slide Show

Set Up Slide Show Hide Slide Rehearse Timings Record Slide Show Set Up

Play Narrations Use Timings Show Media Controls

Monitor: Automatic Always Use Subtitles Subtitle Settings Use Presenter View

Monitors Captions & Subtitles

1 Edith Weston Parish Council meeting 25th November 2019
Minute item 11/19

2

3

4

5

6

Slide 1 of 9 English (United Kingdom)

Edith Weston Parish Council meeting 25th November 2019
Minute item 11/19

Extract from Parish Forum Minutes – 21 October 2019

TRANSFER OF LAND
Mr Gordon Brown, Portfolio Holder for Environment, Planning, Property, and Finance notified the Forum that there were small parcels of land that currently belonged to RCC, including open spaces, play areas, and verges. If there were any pieces of land in a village or town in Rutland that the Parish wishes to take over control they should contact landcharges@rutland.gov.uk. There would be no cost for the transfer of ownership.

Notes

AutoSave Off AGENDA_Items for 251119 - Saved to this PC Parish Clerk Edith Weston

File Home Insert Draw Design Transitions Animations Slide Show Review View Help Search Share Comments

From Beginning From Current Slide Present Online Custom Slide Show Start Slide Show

Set Up Slide Show Hide Slide Rehearse Timings Record Slide Show Set Up

Play Narrations Use Timings Show Media Controls

Monitor: Automatic Always Use Subtitles Subtitle Settings Use Presenter View

Monitors Captions & Subtitles

1

2

3

4

5

6

Slide 2 of 9 English (United Kingdom)

Areas of Interest

Notes

AutoSave Off AGENDA_Items for 251119 - Saved to this PC Parish Clerk Edith Weston

File Home Insert Draw Design Transitions Animations Slide Show Review View Help Search

From Beginning From Current Slide Present Online Custom Slide Show Start Slide Show

Set Up Slide Show Hide Slide Rehearse Timings Record Slide Show Set Up

Play Narrations Use Timings Show Media Controls

Monitor: Automatic Always Use Subtitles Subtitle Settings Use Presenter View

Monitors Captions & Subtitles

Slide 3 of 9 English (United Kingdom)

Notes 73%

AutoSave Off AGENDA_Items for 251119 - Saved to this PC Parish Clerk Edith Weston

File Home Insert Draw Design Transitions Animations Slide Show Review View Help Search

From Beginning From Current Slide Present Online Custom Slide Show Start Slide Show

Set Up Slide Show Hide Slide Rehearse Timings Record Slide Show Set Up

Play Narrations Use Timings Show Media Controls

Monitor: Automatic Always Use Subtitles Subtitle Settings Use Presenter View

Monitors Captions & Subtitles

Slide 4 of 9 English (United Kingdom)

Notes 73%

Order Online | Large Areas of Land

land-search-online.co.uk/portal/land-ownership-advanced.asp?search=large-areas-of-land

Home Land Registry Documents Land Ownership Boundaries Water Environment Contact Us

Large Areas of Land

Searching for ownership of large areas of land will inevitably result in a large number of property titles, most of which will have different owners. Our Advanced Map search utility is invaluable in helping to identify such land, which obviously cannot be identified by property address. It is a polygon based search which means that you can actually draw the outline of the area to be searched on the map. Once drawn you will have the option of adding the lines to provide more accuracy, zooming in as required.

We will receive an exact copy of the map and can proceed with the search with no difficulty.

If you are buying this search because you wish to build on the land then you may also wish to include the Conveyancing Details, which have detailed descriptions of any covenants, easements or restrictions that may affect your ability to develop.

Search Pack Required

Large Areas of Land Price £29.95

Include Conveyancing Details

Documents Included

- Title Registers
- Title Plans
- Index Maps
- Internal Conveyancing in TLD (Excel) format
- Land Ownership Information Pack

This pack includes documents for up to 5 disclosed Title Registers and Title Plans will be charged at £4.95 per additional property disclosed. Conveyancing Details, if selected, will be charged at £29.95 per Title. We will contact you once we have begun the search to confirm any additional payment and the number of Title found.

Property Details

Order Progress

- Complete the form
- Make payment
- Receive your documents

Using the Mapping Tools

To locate the area you require please enter a postcode or town/village name in the address bar provided in the form. Use the zoom feature and move the map to the exact location that you would like us to search. Using your mouse, click on the map and create marker points to outline the area of land you would like us to search. You can zoom in and edit or delete any marked marker points created. Please make sure that you are as accurate as possible. You can select between the standard Map, Satellite and OpenStreetMap views to check accuracy. For additional help click here.

Other Customers Also Bought

- Conveyancing Details £29.95
- Title Register and Title Plan

These two documents are the official documents which describe the land.

AutoSave Off AGENDA_Items for 251119 - Saved to this PC Parish Clerk Edith Weston

File Home Insert Draw Design Transitions Animations Slide Show Review View Help Search Share Comments

From Beginning From Current Slide Present Online Custom Slide Show Start Slide Show

Set Up Slide Show Hide Slide Rehearse Timings Record Slide Show Show Media Controls

Monitor: Automatic Always Use Subtitles Subtitle Settings Use Presenter View

Slide 5 of 9 English (United Kingdom)

1 2 3 4 5 6

Ministry of Housing, Communities & Local Government

Pocket Parks: helping communities transform unloved, neglected or derelict areas into new green spaces

Prospectus

<https://www.gov.uk/government/publications/pocket-parks-helping-communities-transform-unloved-neglected-or-derelict-areas-into-new-green-spaces>

Slide 6 of 9 English (United Kingdom)

3 4 5 6 7 8

Pocket Parks: Frequently Asked Questions

What is a pocket park?

Pocket parks are considered to be small areas of inviting public green space where people can relax, exercise, socialise and play. We welcome proposals that provide a pocket park that the community welcomes, needs and values in any shape and form. They must be openly accessible for the communities they will serve, and ideally offer open access for anyone wishing to use them.

The definition of a Pocket Park is: "a piece of land of up to 0.4 hectares (although many are around 0.02 hectares, the size of a tennis court) which may already be under grass but which is unused, undeveloped or derelict".

They can be both natural and more formal in character (and perhaps ideally a blend of both) on the basis that they either will provide a green open space that also offers habitat opportunities and opportunities for people to connect with nature.

Where can a pocket park be located?

They can be anywhere where there is a local need from a new or improved local green space that will deliver benefits to communities e.g. in a housing estate, adjacent to a canal, in a high street, in the ground of a local community facility such as a library or community centre

How much funding is available?

MHCLG have announced £1.35m funding for Pocket Parks in 2019/20. Grants of up to £15,000 are available for new pocket parks and up to £25,000 for renovation of existing parks or parts of a park.

Does the match funding need to be in place at the time of application?

Yes. MHCLG will look for communities to explain in their applications what match funding they plan to secure, how and by when, and have demonstrated their commitment to securing it by end of the 2019/20 financial year. Match funding should be for at least 30% of MHCLG funding; if communities believe they cannot secure this in full, they should still submit their applications and tell us how much they believe they can secure.

AutoSave Off AGENDA_Items for 251119 - Saved to this PC Parish Clerk Edith Weston

File Home Insert Draw Design Transitions Animations Slide Show Review View Help Search Share Comments

From Beginning From Current Slide Present Online Custom Slide Show Start Slide Show

Set Up Slide Show Hide Slide Rehearse Timings Record Slide Show Set Up

Play Narrations Use Timings Show Media Controls

Monitor: Automatic Always Use Subtitles Subtitle Settings Use Presenter View

Monitors Captions & Subtitles

3 4 5 6 7 8

Edith Weston Parish Council meeting 25th November 2019
Minute item 14/19

Department for Communities and Local Government

Transparency code for smaller authorities

I had a very helpful meeting with Councillor Gale Waller last week who has helped me work towards getting Edith Weston Parish Council more compliant. It should be noted we are doing is correct, we just need to do a little more

Slide 7 of 9 English (United Kingdom)

AutoSave Off AGENDA_Items for 251119 - Saved to this PC Parish Clerk Edith Weston

File Home Insert Draw Design Transitions Animations Slide Show Review View Help Search Share Comments

From Beginning From Current Slide Present Online Custom Slide Show Start Slide Show

Set Up Slide Show Hide Slide Rehearse Timings Record Slide Show Set Up

Play Narrations Use Timings Show Media Controls

Monitor: Automatic Always Use Subtitles Subtitle Settings Use Presenter View

Monitors Captions & Subtitles

5 6 7 8 9

Part 2: Information which should be published

10. Smaller authorities should publish:

- a. all items of expenditure above £100 (see paragraphs 13 - 15);
- b. end of year accounts (see paragraphs 16 and 17),
- c. annual governance statement (see paragraphs 18 and 19),
- d. internal audit report (see paragraphs 20 - 22),
- e. list of councillor or member responsibilities (see paragraph 23), and
- f. the details of public land and building assets (see paragraphs 24 - 27),
- g. Minutes, agendas and meeting papers of formal meetings (see paragraphs 29 and 30).

Part 2.2: Information to be published more frequently than annually

Minutes, agendas and papers of formal meetings

29. Smaller authorities should publish the draft minutes from all formal meetings (i.e. full council or board, committee and sub-committee meetings) not later than one month after the meeting has taken place. These minutes should be signed either at the meeting they were taken or at the next meeting.

30. Smaller authorities should also publish meeting agendas, which are as full and informative as possible, and associated meeting papers not later than three clear days before the meeting to which they relate is taking place.

Part 3: Method of publication

31. Public data should be as accurate as possible at first publication. While errors may occur, the publication of information should not be unduly delayed to rectify mistakes. Instead, publication should be used to help address any imperfections and deficiencies. The best way to achieve this is by having robust information management processes in place. Where errors in public data are discovered, or files are changed for other reasons (such as omissions), smaller authorities should publish revised information making it clear where and how there has been an amendment.

32. The data and information specified in this Code must be published on a website which is publicly accessible free of charge. For example, one way that this requirement could be achieved could be by publishing the data on the smaller authority's website or that of the billing authority in its area (district or London borough or unitary council).

Gales Top Tip
THE KEY TO REMEMBER
Our residents can't come and comment on things if they don't know what we are planning to talk about!!

Slide 8 of 9 English (United Kingdom)

